



REQUEST FOR MEDIATION

Date: \_\_\_\_\_

To: Name (of the party on which the request is to be served) \_\_\_\_\_ Nationality: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Representative: (if known) \_\_\_\_\_ Name of Firm: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

The undersigned party to an agreement contained in a written contract, \_\_\_\_\_ dated providing for mediation under the

- International Dispute Resolution Procedures
Commercial Arbitration Rules and Mediation Procedures (AAA)
Other (please specify): \_\_\_\_\_

hereby requests mediation.

Nature of the Dispute: (attach additional sheets, if necessary) \_\_\_\_\_

Type of Business: Filing Party \_\_\_\_\_ Responding Party \_\_\_\_\_

Place of Mediation Requested: \_\_\_\_\_

You are hereby notified that copies of our MEDIATION agreement and this REQUEST are being filed with the INTERNATIONAL CENTRE FOR DISPUTE RESOLUTION at its 1633 Broadway, 10th Fl., New York, NY, USA location, with a request that it commence administration of the mediation.

Name of Filing Party: \_\_\_\_\_ Nationality: \_\_\_\_\_

Address: (to be used in connection with this case) \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Representative: (if known) \_\_\_\_\_ Name of Firm: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email: \_\_\_\_\_

To begin proceedings, please send two copies of this request and the Mediation Agreement to the ICDR. Send the original request to the responding party.

Signature (may be signed by a representative) \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_