

Completing a Strike List Online for Minnesota No-Fault Arbitration

To review and complete strike lists online, please follow the steps below:

1. Log in to your AAA WebFile® account by visiting the AAA's webpage at www.adr.org and navigate to "My Account."

			My Account	Our Mission	Register	File or Access	Your Case
Аме	rican Arbitr.	ation Association®				Q	<u>ب</u> ا ک
What We Do	Practice Areas	Cybersecurity & Technology	Rules, Forms & Fees	Clauses	Education	n & Resources	Panel

2. Enter your login credentials.

Sign In	
Sign in to your AAA account to access your case(s) in WebFile or the Pane If you are not currently registered with our website, please register now Username *	st eCenter. → Forgot <u>Username</u> or <u>Password</u> → If you have trouble logging in, please <u>Click Here</u> → Your account will be locked after three
Password*	unsuccessful login attempts. Should that occur, we recommend that you reset your password as that will allow you to immediately unlock your account and login using your new credentials

3. Click on either "My Tasks" from the left menu bar or "View Pending Tasks" to view cases with pending strike lists.

\equiv AAA WebFile [®]	AMERICAN ARBITRATION ASSOCIATION" INTERNATIONAL CENTRE IOR S SATLE RESCUTION"						
🕜 Home	Welcome FN-2164260 LN-2164260						
My Tasks	номе						
Hearings & Conferences Calendar	What do you wan	t to do?					
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🖻 File a New Case							
Rules/Forms/Fees	2		© 0	iii		=0	
ClauseBuilder [®] Tool	View My Cases	View All Open Invoices	View Pending Tasks	View My Calendar	File a New Case	Switch to My Cases as a Panelist	
C Education & Training							
& My Profile					For Technical Help	and Support, Call 1-800-778-7879.	
Information Security Tips & Trainings NEW					For Case-Related Questions	and Assistance, Contact Your Case Ma	anager.
Switch to My Cases as a Panelist		e cookies to improve your experience on our v rn more about cookies and how we use them,		bsite, you consent to the use of cookie	s.		
🕤 Sign Out							



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You will be directed to a screen that lists all pending tasks with the associated case information. Tasks identified as "Rank List" are pending strike lists. The due date for each task is noted in the column to the right of the task.

4. Click on the "Rank List" task for the case you want to complete.

CASE NUMBER ✓	TASK ¥	DUE DATE 🗸	CLAIMANT 🗸	RESPONDENT V
01-20-0015-6178	Rank List	9/16/2022	CAP-012000156178-1-C-8992	CAP-012000156178-2-R-8992
01-21-0002-1705	Provide Availability	9/16/2022	CAP-012100021705-1-C-1067	CAP-012100021705-2-R-1067
01-21-0002-4700	Rank List	9/16/2022	CAP-012100024700-1-C-1077	CAP-012100024700-2-R-1077

5. You will be directed to Rank List screen. After reading the instructions, click "Next."

Case Caption: CAP-012000156178-1-4 Case Number: 01-20-0015-6178	899237 v. CAP-0 et al		Case Manager: Phone:	Kelly A Baker <u>sa@ontam.adr.org</u> (706) 613-2700				
Review Instructions	Strikes and Rank names	Final Review & Submit						
Unless otherwise agreed by the parties, your case will do the same, and the case specified, all panelists listed shall be der	The list of arbitrators has been prepared and will appear on the next screen Unless otherwise agreed by the parties, you will have the opportunity to review the list prepared for your case by the case manager. You will have the opportunity to strike names objected to and number the remaining names in order of preference. The other party or parties in your case will do the same, and the case manager will then invite the mutually highest ranked person to serve. If that panelis is unable to serve, the case manager will invite the next mutually highest ranked person. If you do not strike and rank the list within the time specified, all generatives list list statis the dermed acceptable point list of the openation of a preference. The other party or parties are unable to a core of the any other reason the appointment cannot be made from the submitted lists, the AAA may have the power to make the appointment from among other members of panel without the submission of additional lists. Please consult your case manager with any questions.							
NEXT STEPS: Strike and rank names Review and Submit you Cancel	n your order of preference List			Next >	2			

6. On the next screen, follow the instructions on the screen to review resumes and rank arbitrators. Please note, you may only strike one arbitrator. The remaining arbitrators should be ranked 1-3, with 1 being your most preferred choice.

Review Instructions Strikes and Rank names Final Review & Submit Rank List: List2 • Use the drop down menu to rank each name in order of preference. • Select X to trike a name. • Any names left unranked will be treated as the least prefered. • Gik a name to view the panelist's resume. • If wideo link appears, click that link to see a video of the panelist.	Case Caption: CAP-012000156178-1-C-899237 v. CAP-0 et al Case Number: 01-20-0015-6178		Kelly A Baker ga@prism.adr.org (706) 613-2700	
 Use the drop down menu to rank each name in order of preference Select 'X to strike a name. Any names left urranked will be treated as the least prefered. It is video link appears, click that link to see a video of the panelist. NMME VDEO RANK Ph-15257 Lb-14557 Ph-15257 Lb-14557 Ph-15257 Lb-14557 Ph-15252 Lb-17225 Ph-15252 Lb-17225 Ph-15252 Lb-152215	Review Instructions Strikes and Rank	names Final Review & Sut		
Phi 14527 Lbi 14527 Image: State	Use the drop down menu to rank each name in order of preference Select X' to strike a name. Any names left unranked will be treated as the least preferred. Click a name to view the panelist's resume.			
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EH-4076977 Lit-4076977 Lit-407777 Lit-40777 Lit-407777 Lit-40777 Lit-40777 Lit-40777 Lit-40777 Lit-40777 Lit-40777 Lit-407777 Lit-40777 Lit-40777 Lit-40777 Lit-407777 Lit-40777 Lit-40777 Lit-40777 Lit-40777 Lit-407777 Lit-407777 Lit-407777 Lit-407777 Lit-407777 Lit-407777 Lit-40777 Lit-407777 Lit-407777 Lit-40777 Lit-407777 Lit-407777 Lit-407777 Lit-407777 Lit-40777 Lit-40777 Lit-407777 Lit-40777 Lit-40777 Lit-407777 Lit-4077777 Lit-4077777 Lit-40777777 Lit-407777777 Lit-40777777 Lit-407777777777777777 Lit-40777777777777777777777777777777777777	<u>FN-1932515 LN-1932515</u>			v
Cancel < Previous Next >				



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7. Next, you will have the opportunity to review your rankings and, if correct, click "Submit."

R	Rank List: List2							
	These are your final strikes and rankings. If satisfied, click Submit. If you wish to make any changes, return to the previous screen. A record of your rankings will be avai							
	NAME	RANK						
	FN-1932515 LN-1932515	1						
	FN-17225 LN-17225	2						
	FN-14557 LN-14557	3						
	FN-4076677 LN-4076677	х						
	Cancel Submit							

A copy of your submission will appear in the case document grid within a few minutes of submission. If the list does not appear in the grid, click on "Refresh."

Please note that neither the arbitrator once appointed nor opposing counsel can see your submitted rank list. Any questions should be directed to your Case Administrator.