



If you are using Acrobat Reader 8.0 or higher, you should be able to save the form once completed. Please save the form **before** navigating away from it or your data will be lost.

After completing and saving the form, send it to the AAA and the opposing party/parties by email at casefiling@adr.org.

Questions? Email AAAJudicialSettlement@adr.org.

* Name of Party 1: (Company, Organization, or Person's Name if an individual.)		* Name of Party 2: (Company, Organization, or Person's Name if an individual.)	
* Email Address:		* Email Address:	
* Confirm Email Address:		* Confirm Email Address:	
* Address:		* Address:	
* City:		* City:	
* State:	* Zip Code:	* State:	* Zip Code:
* Telephone:		* Telephone:	
Fax:		Fax:	
Representative Information (if applicable): Select "YES" if Self-Represented: Yes Name:		Representative Information (if applicable): Select "YES" if Self-Represented: Yes Name:	
Name of Firm (if applicable):		Name of Firm (if applicable):	
Email Address:		Email Address:	
Confirm Email Address:		Confirm Email Address:	
Address:		Address:	
City:		City:	
State:	Zip Code:	State:	Zip Code:
Telephone:		Telephone:	
Fax:		Fax:	
* Name of Person Filing:			
* Please indicate the category that best describes the nature of the dispute: Commercial Construction Employment Other (specify):			
* Does this matter involve more than two parties? Yes No (If "Yes", the AAA will contact you to obtain the additional party's/parties' information.)			
* Requested JSCS Locale (City & State):			



<p>* Have parties mutually agreed to a JSCS Judge? Yes No</p> <p>If "Yes" enter name of JSCS Judge:</p>		
<p>* Summary of Dispute:</p>		
<p>Claim or Relief Sought: (amount, if any)</p>		
<p>Amount Enclosed \$.</p> <p>There is a \$250.00 fee to initiate a Judicial Settlement Conference or to request the AAA to invite parties to participate in a Judicial Settlement Conference.</p>		
* Allocation of Costs:	% Party 1	% Party 2