



AMERICAN ARBITRATION ASSOCIATION AFFIDAVIT IN SUPPORT OF ADMINISTRATIVE FEES HARDSHIP WAIVER — SMALL BUSINESS OWNER

All fee waiver applications must be completed in full and submitted in good faith. The information provided must accurately reflect the applicant's current financial situation, including all sources of income, financial support, assets, and other resources used to meet personal or household expenses.

Submission of incomplete or misleading information may result in denial of the fee waiver request. The American Arbitration Association (AAA) reserves the right to request additional documentation or clarification and to deny any request where the information appears inconsistent, incomplete, or not submitted in good faith.

If business has multiple owners, submit a form for each owner that is not a member of the same household.

Form with fields for: AAA Case No, Your name, Gross pay or wages for household, Take-home pay or wages for household, Number of people in your household, Address, Employer, and Additional Income for all Household members.



Assets

Total cash and/or checking accounts: \$

Total in CDs and savings accounts: \$

Value of liquid investments (mutual funds, ETFs, etc.):

Attorney's fees: \$

My representative is working on a contingency basis or pro bono
Yes No

Business Information

Name of business:

Describe business:

Address:

City:

State:

Zip Code:

Number of employees:

Organization/business type:

(General/Limited Partnership/Sole Proprietorship/Corporation/Limited Liability/Company)

Date business established:

How many years in operation?

Is business still in operation? Yes No

Gross annual business revenue:

Net annual business revenue:

Operating expenses:

Do you, or others, draw income from this business. If so, how much and at what frequency?

For profit: Yes No

Business Assets

List each existing business bank account including the current amount in each:

Value of all business investments:

List all lines of credits and funds available:



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Any other factors you would like us to consider (do NOT attach bank statements, tax returns, or any other documents):

I am a party to this case and declare that I do not have the financial means sufficient to pay the AAA's administrative fees. I understand that any hardship waiver, if granted, does not affect my separate obligation to pay arbitrator compensation. I hereby swear and affirm that the foregoing is a true and correct statement of my financial condition, as well as the financial condition of the business, and my ability to pay.

Signature

Date

Please email completed form to AAafeewaivers@adr.org.

Or mail to:
American Arbitration Association
Attn: Fee Waivers
1301 Atwood Avenue
Johnston RI, 02919