

## **AAA Nexus Disputes Supplementary PROCEDURES**

These Procedures supplement the Rules for Nexus Dispute Policy adopted by the United States Department of Commerce (DoC).

### **1. Definitions**

In these Supplementary Procedures:

AAA refers to the American Arbitration Association, which is a DoC approved Provider.

COMPLAINANT means the party initiating a complaint concerning a domain name registration.

PANELIST means an individual appointed by the AAA to decide a complaint concerning domain name registration.

PARTY means Complainant or Respondent.

POLICY means the usTLD Nexus Dispute Policy that is incorporated by reference and made part of the Registration Agreement.

PROVIDER means a dispute-resolution service provider approved by DoC.

REGISTRAR means the entity with which the Respondent has registered a domain name that is the subject of a complaint.

RESPONDENT means the holder of a domain name registration against which a complaint is initiated.

RULES means the "Rules for Nexus Dispute Policy", which can be found at [www.neustar.us](http://www.neustar.us)

### **2. Scope**

The AAA will apply these Supplementary Procedures in all cases submitted to the AAA in connection with the .US Nexus Dispute Policy and the Rules. In the event there is any inconsistency between these Supplementary Procedures and the Rules, the Rules will govern. These Supplementary Procedures and any amendment of them shall apply in the form in effect at the time the Complaint is received by the AAA.

### **3. The Complaint**

- a. Any person or entity may initiate an administrative proceeding by submitting a complaint in accordance with the Policy, the Rules and these Supplementary Procedures to the AAA, along with the appropriate nonrefundable AAA fees (see section 8 for fees).
- b. Two (2) copies of the complaint shall be submitted in hard copy (with annexes as applicable) and in electronic form (without annexes).

- c. The Complainant shall simultaneously send a copy of the complaint to the Respondent.
- d. The Complainant shall further conform the complaint to the requirements of Section 3.c of the Rules.

#### 4. Appointment of the Panelist

The AAA shall appoint a single Panelist upon (1) receipt of the appropriate filing fee; and (2) a determination by the AAA that the complaint is found to be in compliance with Section 3.c of the Rules.

#### 5. Disclosure and Challenge Procedure

Any person appointed as a Panelist shall disclose to the AAA any circumstances likely to affect their impartiality or independence, including any bias or any financial or personal interest in the result of the Nexus dispute resolution proceedings. Upon receipt of such information from the arbitrator or another source, the AAA shall communicate the information to the parties, and if it deems it appropriate to do so, to the arbitrator and others.

#### 6. Additional Decisions of the Panelist

The Panelist will make the decisions required by Section 7 and 9.c of the Rules.

#### 7. Communication with the Panel

No Party or anyone acting on its behalf may have unilateral communication with the Panelist.

#### 8. Panelist's Compensation

Number of Disputed Domain Names	Arbitrator's Compensation
1-3	\$500
4-6	\$750
7 or more	To be decided in consultation with the Panelist

As noted in the Administrative Fee Schedule, for cases involving disputes of up to six domain names, the Complainant must advance the Panelist's compensation at the time of filing.

#### 9. Fee Schedule

Number of Disputed Domain Names	Fees
1 -- 3	\$1000*
4 -- 6	\$1500*
7 or more	Panelist fee to be decided; \$1000 to AAA

\* Includes Panelist's Compensation