



Arbitrator Search Platform for AAA®/ICDR® Parties and Counsel

You have been invited to use this platform to assist you and the other party or parties in agreement on an arbitrator or a panel of arbitrators on a specific case filed with the AAA or with the ICDR. This platform is not for non-filed cases or non-AAA cases and is the proprietary property of the American Arbitration Association®. The use of the platform is part of the administrative service fees you have paid the Association or the ICDR. Your access code will expire but you will be able to renew it with the Case Administrator if needed.

As you know, the AAA and the ICDR follow the appointment process the parties have provided in their arbitration clause. Additionally, the AAA and the ICDR also have a default process of a list of names (either 10 or 15) for the parties to rank and strike so that an arbitrator or panel can be appointed, if no appointment process is included in the arbitration clause. We hope you and the other party or parties or counsel are able to agree upon a number of arbitrators for your case. Having multiple selections will keep the case moving if there are disclosures and challenges made to any one of the arbitrator selections.

Selecting the right arbitrator is one of the most important decisions made in any arbitration, and the AAA's Online Arbitrator Search platform will help the parties and the AAA or ICDR review and consider from a large group of AAA/ICDR Roster members. This platform will permit you to search the AAA/ICDR panel database prior to AAA or ICDR sending a limited list of 10 or 15 names. If the time limit passes however, under the Rules or as extended by the parties jointly or by the AAA/ICDR, the AAA/ICDR will submit a more limited list of recommended names for the parties to rank and strike names and we will then begin the appointment process for your arbitrator or panel.

Suggestions for Use:

- You and the other party may agree on names and submit them to the AAA/ICDR for appointment;
- You and the other party may establish a method of how you will select a final panel, from either names you find in the AAA panels or any other arbitrators you wish to appoint;
- You may each want to submit names confidentially to the AAA/ICDR whom you feel are qualified and acceptable and we will combine those names with some suggested names of our own and submit the rank and strike list in accordance with the Rules.
- AAA Vice Presidents or their designees may go through the database with you in a joint consultation about potential arbitrators.
- You can use the database to find an arbitrator whom you want to appoint as a party-appointed neutral arbitrator under Canon 9 of the *Code of Ethics for Arbitrators in Commercial Disputes*.
- If you and the other party have appointed party-appointed arbitrators already and want those two to appoint a third arbitrator as chair of the panel from this database, we can make the Search platform available to the party-appointed arbitrators and assist them with that appointment.

Whether derived from your search of the database or ours, neutral arbitrators will be required to execute the same disclosure forms and process so that the parties will be aware of any disclosures made and will have an opportunity to challenge the appointment.

Biographies include education, legal and professional experience, ADR practice experience, publications and speaking engagements, licensing, locale and rates charged. Search the exclusive online biographies of over 7,000 AAA/ICDR Arbitrators.